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*DFD Russell Medical Centers, Inc. is an equal opportunity provider and employer*

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Dear Sliding Fee Applicant:

Attached is an application for the DFD Russell Medical Center sliding fee program. This program offers eligible patients four levels of discounts for services provided at our centers. **Please complete the application and return it to us within 30 days for processing.**

Be sure to include the information required to document family income as noted on the forms. If you do not include this information we will not be able to process your application.

The highest discounts offered are Category A and Category B, as listed on the attached Sliding Fee Discount Scale. If you qualify for one of these categories it is necessary for you to submit a MaineCare application before we can process your sliding fee application. Qualifying for MaineCare will pay for services starting with the date you are eligible. **Qualifying for our Sliding Fee Discount program will help you pay for any outstanding balances that Mainecare will not cover regardless of age of the balance.**

Our Patient Assistance Coordinator, Tia Knapp is available to assist you in completing the sliding fee application, the Maine Care application, and gathering the required income documents. Tia may be reached at 207.524.4010. Please call her if you have any questions or if you need assistance.

Our goal at DFD Russell Medical Center is to make this process go as smoothly as possible so that you can achieve significant discounts on services if you qualify for the program. Thank you for selecting us as your healthcare provider.

Sincerely,

Laurie Kane, CEO  
DFD Russell Medical Center